



CLIENT INFORMATION

Contempo Linen & Event Rentals would like to thank you for your business. In order for us to ensure that we have accurate and current records for our clients, please complete and return the following documents:

Checklist:

- Account Information
- Credit Card Authorization Form (we require a credit card to be on file for all accounts)

Please fax/email back completed documents to 305.503.8596 or info@contempolinens.com

If you prefer to mail the documents or payments, please mail to:

Contempo Linen & Event Rentals
4421 NW 97 Ave
Miami, FL 33178
Attn: Accounting Department

If you should have any questions, please feel free to contact any of our representatives at 305.592.5528

ACCOUNT INFORMATION

Primary Address

Date		Phone#	
Contact Name		Fax #	
Company Name		Email	
Address 1			
Address 2			
City.State.Zip			

PLEASE CHECK THE CATEGORY THAT BEST DESCRIBES YOUR EVENT

Wedding Social Corporate Fundraiser Gala

Wedding Shower Baby Shower Bar/Bat Mitzvah

Holiday Anniversary Graduation Birthday Retirement

other: _____

ADDITIONAL INFO

How did you hear about us?

internet tradeshow word of mouth – if so, referred by: _____

Miami. Nationwide.

866.43.EVENT. 4421 NW 97 Ave. Miami. FL. 33178. www.contempolinens.com. info@contempolinens.com

CREDIT CARD INFORMATION

Company name: _____

Name on credit card: _____

Credit card type: visa mastercard amex discover

Credit card number: _____

Expiration date: _____ cvv code: _____

Billing address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

By signing below, I authorize Contempo Linen & Event Rentals to charge my credit card all amounts owing including, but not limited to, all charges for delinquent rentals, all charges for damage to any rental item(s) and any other amounts as provided under the terms and conditions.

Authorized Signature: _____

Date: _____

Please provide a photocopy of driver's license and front and back of credit card on a separate sheet.

Please check the appropriate box below regarding payment for your rental deposit or prepayment:

pay in full 40% deposit 50% deposit (applies to custom/special orders)